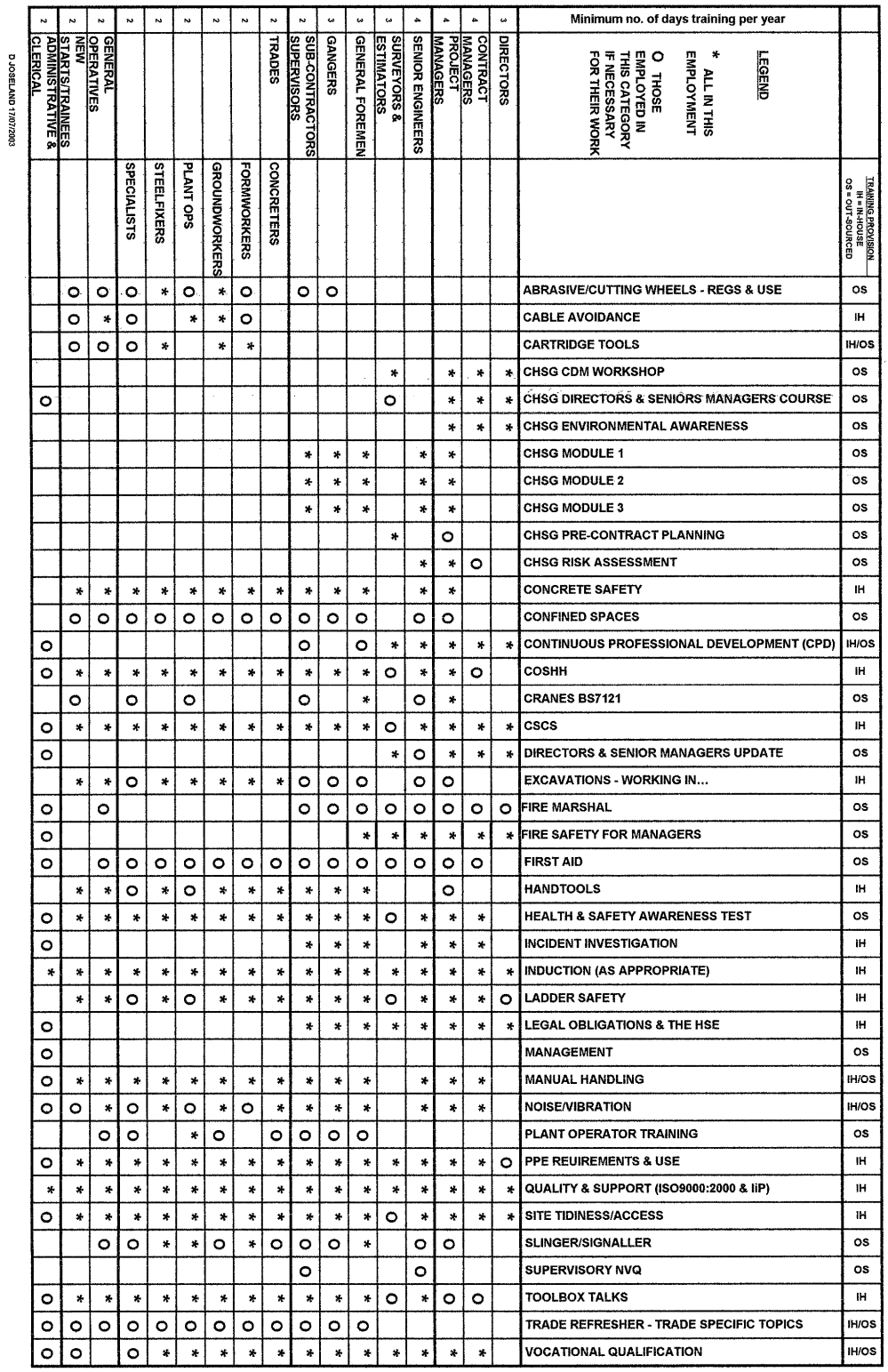
TRAINING MATRIX:

Extracted from the Training Policy:



Minimum no. of days training per year	DIRECTORS	CONTRACT MANAGERS	PROJECT MANAGERS	SENIOR ENGINEERS	SURVEYORS & ESTIMATORS	GENERAL FOREMEN	GANGERS	SUB-CONTRACTORS SUPERVISORS	TRADES	CONCRETERS	FORMWORKERS	GROUNDWORKERS	PLANT OPS	STEELFIXERS	SPECIALISTS	GENERAL OPERATIVES	STARTS/TRAINEES NEW	ADMINISTRATIVE & CLERICAL	TRAINING PROVISION IH = IN-HOUSE OS = OUT-SOURCED
3	4	4	4	4	3	3	3	2	2	2	2	2	2	2	2	2	2	2	
ABRASIVE/CUTTING WHEELS - REGS & USE							O	O			O	*	O	*	O	O	O		OS
CABLE AVOIDANCE											O	*	*		O	*	O		IH
CARTRIDGE TOOLS											*	*		*	O	O	O		IH/OS
CHSG CDM WORKSHOP	*	*	*		*														OS
CHSG DIRECTORS & SENIORS MANAGERS COURSE	*	*	*		O													O	OS
CHSG ENVIRONMENTAL AWARENESS	*	*	*																OS
CHSG MODULE 1			*	*		*	*	*											OS
CHSG MODULE 2			*	*		*	*	*											OS
CHSG MODULE 3			*	*		*	*	*											OS
CHSG PRE-CONTRACT PLANNING			O		*														OS
CHSG RISK ASSESSMENT		O	*	*															OS
CONCRETE SAFETY			*	*		*	*	*	*		*	*	*	*	*	*	*		IH
CONFINED SPACES			O	O		O	O	O	O		O	O	O	O	O	O	O		OS
CONTINUOUS PROFESSIONAL DEVELOPMENT (CPD)	*	*	*	*	*	O		O										O	IH/OS
COSHH		O	*	*	O	*	*	*	*		*	*	*	*	*	*	*	O	IH
CRANES BS7121			*	O		*		O					O		O		O		OS
CSCS	*	*	*	*	O	*	*	*	*		*	*	*	*	*	*	*	O	IH
DIRECTORS & SENIOR MANAGERS UPDATE	*	*	*	O	*													O	OS
EXCAVATIONS - WORKING IN...			O	O		O	O	O	*		*	*	*	*	O	*	*		IH
FIRE MARSHAL	O	O	O	O	O	O	O	O								O		O	OS
FIRE SAFETY FOR MANAGERS	*	*	*	*	*	*												O	OS
FIRST AID		O	O	O	O	O	O	O	O		O	O	O	O	O	O		O	OS
HANDTOOLS			O					*	*		*	*	*	*	O	*	*		IH
HEALTH & SAFETY AWARENESS TEST	*	*	*	O	*	*	*	*	*		*	*	*	*	*	*	*	O	OS
INCIDENT INVESTIGATION	*	*	*					*	*		*	*						O	IH
INDUCTION (AS APPROPRIATE)	*	*	*	*	*	*	*	*	*		*	*	*	*	*	*	*	*	IH
LADDER SAFETY	O	*	*	O	*	O	*	*	*		*	*	O	*	O	*	*		IH
LEGAL OBLIGATIONS & THE HSE	*	*	*	*	*	*	*	*	*		*	*		*	*			O	IH
MANAGEMENT																		O	OS
MANUAL HANDLING		*	*	*	*	*	*	*	*		*	*	*	*	*	*	*	O	IH/OS
NOISE/VIBRATION		*	*	*	*	*	*	*	*		O	*	O	*	O	*	O	O	IH/OS
PLANT OPERATOR TRAINING			O	O		O	O	O	O			O	*		O	O			OS
PPE REUIREMENTS & USE	O	*	*	*	*	*	*	*	*		*	*	*	*	*	*	*	O	IH
QUALITY & SUPPORT (ISO9000:2000 & IiP)	*	*	*	*	*	*	*	*	*		*	*	*	*	*	*	*	*	IH
SITE TIDINESS/ACCESS	O	*	*	*	*	*	*	*	*		*	*	O	*	*	*	*	O	IH
SLINGER/SIGNALLER			O	O	*	*	O	*	O		O	O		*	O	O			OS
SUPERVISORY NVQ			O					O								O			OS
TOOLBOX TALKS	O	O	*	O	*	*	*	*	*		*	*	*	*	*	*	*	O	IH
TRADE REFRESHER - TRADE SPECIFIC TOPICS						O	O	O	O		O	O	O	O	O	O	O	O	IH/OS
VOCATIONAL QUALIFICATION		*	*	*	*	*	*	*	*		*	*	*	*	O		O	O	IH/OS

LEGEND

* ALL IN THIS EMPLOYMENT

O THOSE EMPLOYED IN THIS CATEGORY IF NECESSARY FOR THEIR WORK

D JOSELAND 17/07/2003

STAFF TRAINING MATRIX